

# TOMY International, Inc.

## POSITION DESCRIPTION

**JOB TITLE:** Product Integrity Specialist

**EFFECTIVE DATE:** March 2019

**DEPARTMENT:** Product Integrity

**OVERALL SUMMARY:** This entry level position will be responsible for developing requirements to ensure that assigned products adhere to applicable governmental and industry standards are safe for use by users and meet the quality expectations of consumers. This includes the development of policies/procedures, checklists, quality specifications and test methods. This position also will be responsible for maintaining compliance with customer requirements.

**EDUCATION:** Bachelor's degree in Engineering required. ASQ certification like CQE, CRE, CQA a plus

**EXPERIENCE:** 1-3 years of experience in product safety, quality, manufacturing and new product development in toy/consumer and/or juvenile products is preferred. Understanding of industry standards & regulations such as: CPSIA, ASTM F-963, ISO 8124 and EN-71, retailer testing program, U.S. stuffed articles registration process and/or working experience in CPSC accredited laboratory specialized in toy testing is a plus.

### **KNOWLEDGE AND SKILLS:**

- Ability to learn quickly
- Excellent written and oral skills
- Proven ability to manage multiple projects in a dynamic environment
- Excellent time management, organizational and follow through skills
- Entrepreneurial attitude
- Willingness to seek information
- An active team participant

### **PRIMARY RESPONSIBILITIES:**

- Participate in the development process of new products and/or major improvements to existing products, focusing on product safety, compliance, and risk management.
- Ability to manage projects from multiple sources and work independently to support aggressive product launch schedules
- Manage retailer social compliance, stuffed articles registration, WERCS
- Identify compliance needs, such as requirements and testing standards to project teams, per product type, per desired country of sale.
- Monitors quality feedback data to identify opportunities for process improvements and participates in the improvement efforts
- Investigate and recommend alternatives to product designs and manufacturing methods.
- Participant and/or champion for Corrective Action and Preventative Action (CAPA) process.
- Work directly with customers to resolve quality issues.
- Evaluates lab test reports, addressing any quality / testing concerns and making suggestions for improvement
- Review product instructions and packages for compliance
- Provides information and recommendations, as needed to address product failure, customer complaints, and other issues
- Attend product safety related webinars, conferences, spec. workgroup/committee and etc. as needed to further develop knowledge

We offer a highly competitive salary and excellent benefit package. If interested and qualified, please submit your resume and cover letter to [hr@tomy.com](mailto:hr@tomy.com) or fax to 563-875-5658.

**DISCLAIMER:** The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as comprehensive inventory of all duties, responsibilities and qualifications of employees assigned to this classification.